



Apply With Our Free, [Online Application](#)

- Complete Admissions requirements shown in your MyMotlow account.
- Fill out and sign the New Student Veteran Packet found in MyMotlow under the Student tab → Admissions and Records Forms → New Veteran Packet.

Apply for Veteran Educational Benefits

- If using this benefit for the first time, complete [VA Form 22-5490](#).
- If you have used this benefit previously and need to transfer it to Motlow State, then complete [VA Form 22-5495](#).

Submit Your Certificate of Eligibility

- Your COE should be submitted your first semester at Motlow State and upon request from the VA Certifying Official thereafter. The VA may send this by email or by regular mail.

Apply for Financial Aid

- We encourage you to apply for [financial aid](#) and Motlow State [Scholarships](#), but it is optional.
- More information on applying for financial aid can be found [here](#).

A Chapter 35 DEA File Must Include:

- New Veteran Packet.
- Copy of the Certificate of Eligibility from the VA.

To Use VA Benefits Towards Your Classes:

- We recommend meeting with a Veteran Success Coach to develop a plan towards graduation.
- The VA will only pay for classes needed to complete an approved program of study leading to an approved associate degree or eligible certificate listed in the Motlow State catalog.



Register for Classes

- First time students may do this at a scheduled orientation. Transfer students can register for classes themselves once all admissions requirements are complete.
- Complete the **Deferment Request for Students Receiving VA Education Benefits** each semester.
- Keep the Motlow State VA Coordinator informed of any changes to your course schedule.