

**Articulation Agreement Between  
Motlow State Community College and  
Tennessee Colleges of Applied Technology Shelbyville  
For the Period of Fall 2018 through Spring 2021**

Motlow State Community College hereinafter referred to as "MSCC" and the Tennessee College of Applied Technology Shelbyville hereinafter referred to as "TCAT Shelbyville" have entered into a partnership that promotes student transfer and program articulation. The partnership is for the purpose of providing eligible TCAT Shelbyville students the opportunity to receive college credit upon successful completion of a qualified course(s) at TCAT Shelbyville and by earning recognized industry certification(s) as identified in "APPENDIX A."

**OVERVIEW**

In accordance with the guidelines set forth by the Tennessee Board of Regents (TBR), the Tennessee Higher Education Commission (THEC), and the procedures established by MSCC, we hereby enter into this Agreement to provide the eligible TCAT Shelbyville students the opportunity to receive college credits upon successful completion of qualified course(s) at TCAT Shelbyville and by earning recognized industry certification(s) as identified in "APPENDIX A."

MSCC will determine awarded credits based upon the certification earned.

1. TCAT Shelbyville will indicate on student transcripts the specific coursework completed and certifications taken and passed (if known).
2. When evaluating student transcripts, MSCC will award credit based on certifications identified in "APPENDIX A."
3. In addition, MSCC may also evaluate transcripts on a course-by-course basis.
4. Pre-requisite courses must be considered prior to accepting credit via this agreement.
5. Students must meet the standards and follow the procedures of the MSCC catalog for the year they enrolled in the articulated course/program or follow the current year MSCC catalog.
6. The awarding of any nontraditional credit (e.g. CLEP, AP credit-by-exam, military services, etc.) may be granted for coursework not identified in "APPENDIX A."
7. Upon an institution's request this agreement will be reviewed.
8. This agreement will remain in effect until modified or rescinded by the duly authorized signatories thereof.
9. MSCCs and TCAT Shelbyville shall:
  - a. Designate a responsible party to provide oversight of details and disseminate general program information to students.
  - b. Determine course(s) to award credit based upon recommendation of content faculty.
  - c. Agree to review every three years the certifications/courses and/or Student Learning Outcomes for which college credit will be awarded.
  - d. Create an advisory committee to provide perspective to the program regarding the effective coordination between MSCC and TCAT Shelbyville. The advisory committee shall consist of representatives from both MSCC and TCAT Shelbyville. The advisory committee shall converse and report annually to their respective boards.
10. This agreement will commence the semester following the signing thereof.

IN WITNESS OF:

**TENNESSEE COLLEGE OF APPLIED TECHNOLOGY SHELBYVILLE**

DocuSigned by:  
*Laura Monks* 2018-10-27 | 8:50 AM CDT  
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 Laura Monks, President Date

**MOTLOW STATE COMMUNITY COLLEGE**

DocuSigned by:  
*Michael Torrence* 2018-10-26 | 6:17 PM CDT  
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 Dr. Michael Torrence, President Date

DS  
*HT* 2018-10-26 | 4:42 PM CDT

DS  
*ME* 2018-10-26 | 5:17 PM CDT

**Tennessee Board of Regents**

DocuSigned by:  
*Flora W. Tydings* 2018-10-28 | 12:43 PM CDT  
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*RS*

Flora W. Tydings, Chancellor

**Articulation Agreement Between Motlow  
State Community Colleges and Tennessee  
College of Applied Technology Shelbyville For  
the Period of Fall 2018 through Spring 2021  
Program Area: Business Office**

**APPENDIX A**

Awarding of College Credit to Administrative Office Technology  
graduates from Tennessee College of Applied Technology  
Shelbyville to an A.A.S. in Business, Business Office  
Concentration

<b>Industry Certification or TCAT Course</b>	<b>Credit Hours</b>	<b>Course Title</b>
Oracle Database Foundations#1Z0-006* OR Microsoft Office Specialist (MOS) Access*	3	CITC 1303 - Database Concepts
Microsoft Certification Application Specialist	3	CITC 1306 - Microsoft Word
MCAS Excel* OR MOS Excel*	3	CITC 1307 - Intro to Spreadsheets
MCAS Word* AND MCAS Excel* AND MCAS PowerPoint* OR MOS in each of these	3	INFS 1010 - Computer Applications
Certified Administrative Professional	12	ADMN 1308 - Office Procedures BUSN 1310 - Business Communications BUSN 1305 - Intro to Business CITC 1306 - Word Processing
AOT 1030 - Keyboarding	3	Can Challenge ADMN 1302
AOT 1040 - Office Procedures	3	Can Challenge ADMN 1308
AOT 3010 - Business Communications	3	Can Challenge BUSN 1310
AOT 3050 - Accounting	3	Can Challenge ACCT 1010
<b>Maximum Credits</b>	<b>27</b>	<b><i>Some have multiple means of obtaining credit listed above</i></b>

**Articulation Agreement Between Motlow  
State Community Colleges and Tennessee  
College of Applied Technology Shelbyville For  
the Period of Fall 2018 through Spring 2021  
Program Area: Cyber Defense**

**APPENDIX A**

Awarding of College Credit to Information Technology and  
Infrastructure Management graduates from Tennessee College  
of Applied Technology Shelbyville to an A.A.S. in Computer  
Information Technology, Cyber Defense Concentration

<b>Industry Certification</b>	<b>Credit Hours</b>	<b>Course Title</b>
Introduction to Computing: Dantes Exam*	3	CITC 1301 - Introduction to Programming and Logic
CompTIA Network+	3	CITC 1302 - Intro to Networking
Oracle Database Foundations#1Z0-006* OR Microsoft Office Specialist (MOS) Access*	3	CITC 1303 - Database Concepts
CompTIA A+*	6	CITC 1321 - A+ Hardware AND CITC 1322 - A+ Software
CompTIA Linux+*	3	CITC 1332 - UNIX/Linux Operating System
Security+*	3	CITC 2326 - Network Security
MCAS Word* AND MCAS Excel* AND MCAS PowerPoint* OR MOS in each of these	3	INFS 1010 - Computer Applications
Challenge Exam	3	Can Challenge CITC 1303 – Database Concepts
Challenge Exam	3	Can Challenge CITC 1351 – Principles of Information Assurance
Challenge Exam	3	Can Challenge CITC 2352 – Digital Forensic
<b>Maximum Credits</b>	<b>30</b>	<b>While the total of all PLA credit options listed is 36, state legislation limits the total by all means of PLA to 30 credit hours.</b>

**Articulation Agreement Between Motlow  
State Community Colleges and Tennessee  
College of Applied Technology Shelbyville For  
the Period of Fall 2018 through Spring 2021  
Program Area: Medical Office**

**APPENDIX A**

Awarding of College Credit to Administrative Office Technology  
graduates from Tennessee College of Applied Technology  
Shelbyville to an A.A.S. in Business, Medical Office  
Concentration

<b>Industry Certification or TCAT Course</b>	<b>Credit Hours</b>	<b>Course Title</b>
MCAS Excel* OR MOS Excel*	3	CITC 1307 - Intro to Spreadsheets
MCAS Word* AND MCAS Excel* AND MCAS	3	INFS 1010 - Computer Applications
Certified Electronic Health Records Specialist (CEHRS)	3	ADMN 2304 – Intro to Electronic Health Records
Certified Administrative Professional – <i>Note CITC 1306 is not in the Medical Office Program</i>	12	ADMN 1308 - Office Procedures BUSN 1310 - Business Communications
AOT 1030 Keyboarding	3	Can Challenge ADMN 1302
AOT 3080 Medical Terminology	3	Can Challenge ADMN 1306
AOT 1040 Office Procedures	3	Can Challenge ADMN 1308
AOT 3100 Intro to Medical Insurance	3	Can Challenge ADMN 2313
AOT 3110 Electronic Health Records	3	Can Challenge ADMN 2304
AOT 3010 Business Communications	3	Can Challenge BUSN 1310
<b><i>Maximum Credits</i></b>	<b>30</b>	<b><i>Some above have multiple means of obtaining credit</i></b>