

**Memorandum of Understanding  
Dual Admission Program  
Motlow State Community College  
and  
Middle Tennessee State University**

**Overview**

The Dual Admission Program (“DAP”) between Motlow State Community College (“MSCC”) and Middle Tennessee State University (“MTSU”), Tennessee Board of Regents (“TBR”) institutions, offers students a structured, guaranteed pathway for attaining a Bachelor’s degree. The goal of this agreement is a seamless transition by providing one curriculum plan for earning the associate and bachelor’s degrees. The purpose of Dual Admission is to ease the transfer process and foster students’ academic success.

The advantage of a Dual Admission agreement as opposed to an Articulation Agreement is that students have direct contact with both MSCC and MTSU faculty and staff throughout the program. In addition, the dual admission program provides enhanced advisement and transition support services.

**Eligibility for Dual Admission**

A student must meet the following conditions to be eligible:

- planning to pursue an Associate Degree and Bachelor’s Degree
- meets current admission criteria for MSCC
- earned 29 or fewer college-level semester hours and a cumulative GPA of 2.0
- enters Motlow State Community College under a valid catalog

**Students’ Responsibilities**

MSCC students who fulfill the requirements of the DAP are guaranteed acceptance to MTSU.

- Students must apply and be admitted to MSCC.
- Students must complete an application for Dual Admission and a non-binding Intent to Participate form.
- Students must earn an A.S., A.A. or A.S.T. degree from MSCC.
- Students must maintain a 2.0 cumulative GPA to be in good standing in the DAP.
- All required high school courses must be completed prior to transition to MTSU.
- Any courses required for the major not completed at the community college must be completed at MTSU to progress into the major.

- Students who attend another institution between the time they graduate from MSCC and enroll at MTSU must re-apply to MTSU as a transfer student.
- Students must re-apply to the DAP if there is a break of more than a year in their attendance at the community college.
- Students must complete financial aid paperwork for MTSU prior to enrolling at MTSU.

### **Institutions' Responsibilities**

- MSCC will provide MTSU with a DAP Intent to Participate form, high school transcript and any other transcripts from other institutions.
- MTSU will provide the ability to apply to the DAP online.
- Both MSCC and MTSU will track Dual Admission students in their student information systems.
- MSCC and MTSU will assign each student to an advisor from each campus.
- Each institution will develop a web site specifically for the Dual Admission Program.
- At the end of each semester, MSCC will provide MTSU a transcript for each participant in the DAP, and the MSCC work will be posted as transfer credit in the MTSU student information system.
- Each institution will establish a primary and secondary campus contact.
- MSCC and MTSU will establish a marketing plan for the program.
- MSCC will accept any appropriate MTSU credit taken by the student towards the Associate degree.

### **Terms of Ineligibility**

- A student may participate in only one Dual Admission Program at a time.
- Failure to complete the Associate degree at MSCC.
- Failure to adhere to the provisions of the DAP.
- A written withdrawal from the program in writing to MSCC.

### **Advantages for the Participating Institutions**

- MSCC can attract highly motivated students who plan to attend a four year institution after completing an Associate degree.
- With increased ease of transitioning between institutions, institutions will achieve a higher transfer rate.
- An improved community college transfer rate will lead to increased baccalaureate attainment.
- MSCC students will be encouraged to pursue a Bachelor's degree after completing an Associate degree, which will increase students' educational attainment levels.
- MSCC can track educational achievement of its graduates.
- MSCC and MTSU can enjoy joint recruitment in area high schools.
- Students will arrive at MTSU better prepared for upper division courses in their major field of study.
- MTSU will have a qualified and identified source of students that require minimal recruitment effort.

### **Advantages for Students**

- Students are guaranteed acceptance to MTSU rather than to a particular college or major. Admission to a major requires following the requirements designated by that major.

- Students can save money by enrolling for their first two years at MSCC with lower tuition and fees.
- Students will become familiar with the MTSU staff and academic advisers, which should facilitate the transition process.
- Students will be able to view their entire degree plan at the onset of their college career.
- Students will receive academic advising from both institutions, including early advisement from MTSU.
- Students will be able to register during the priority registration time period at MTSU the semester of graduation from MSCC.

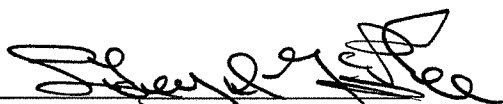
**General Terms and Conditions**

- Middle Tennessee State University and Motlow State Community College agree that in the performance of this Dual Admission Agreement they will comply with Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, Executive Order 11,246, the Americans with Disabilities Act of 1990 and the related regulations to each. Each party assures that it will not discriminate against any individual including, but not limited to, employees or applicants for employment and/or students or applicants for admission as students on the basis of race, religion, creed, color, sex, age, disability, veteran status, national origin, or any other classification protected by Federal, or Tennessee constitutional or statutory law.

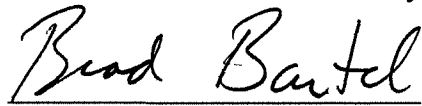
- This agreement will take effect on 11/2/2011 for implementation in the Spring, 2012 semester.

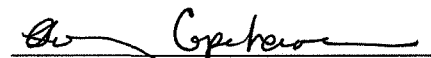
The terms of this agreement shall be perpetual duration; however, the parties mutually agree that the agreement may be amended or terminated, as needed, by written agreement between the Presidents of MTSU and MSCC.


**Approved by:**

  
 Dr. Sidney A. McPhee  
 President  
 Middle Tennessee State University

  
 Dr. Mary Lou Apple  
 President  
 Motlow State Community College

  
 Dr. Brad Bartel  
 University Provost  
 Middle Tennessee State University

  
 Dr. Bonny Copenhagen  
 Provost  
 Motlow State Community College

  
 Dr. Debra Sells  
 Vice President for Student Affairs and  
 Vice Provost for Enrollment and Academic Services

  
 Mr. Jerry Tunstill  
 Vice President for Student Affairs